



Eastside Union
SCHOOL DISTRICT

Resolution Number 20-21-18
Administrative Professionals Week – April 19-23, 2021
Administrative Professionals Day – April 21, 2021

WHEREAS, the last full week of April is Administrative Professionals Week, of which every Wednesday of that week is Administrative Professionals Day, recognizing the important contributions that administrative professionals make each year to our workplace; and

WHEREAS, administrative professionals play an essential role in coordinating the office operations of businesses, government, educational institutions, and other organizations; and

WHEREAS, the work of administrative professionals requires advanced knowledge and expertise in communications, computer software, office technology, project management, organization, customer service, and other vital office management responsibilities; and

WHEREAS, administrative professionals are critical to the daily operation of District departments and School sites in providing excellence in service to our diverse community; and

WHEREAS, administrative professionals are the District's primary "customer care agents". Often, they are the first and only interaction with our parents and community. These encounters, and the direct services provided, may leave the general public with lasting impressions of educational works and services.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education does hereby proclaim April 19-23, 2021 as **ADMINISTRATIVE PROFESSIONALS WEEK**, and April 21, 2021 as **ADMINISTRATIVE PROFESSIONALS DAY** in the Eastside Union School District. We recognize and celebrate the essential role administrative professionals play in our district.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of the Eastside Union School District this 21st day of April 2021.

A handwritten signature in blue ink, appearing to read "Doretta Thompson", written over a horizontal line.

Doretta Thompson, Clerk
Board of Trustees
Eastside Union School District