



STUDENT TRANSPORTATION OF AMERICA  
6500 Hollister Avenue, Suite 100  
Goleta, CA 93117  
(805) 681-8355

April 6, 2023

Michelle Quirce, Support Services Manager  
Eastside Union School District  
Via Email: mquirce@eastsideusd.org

Re: Eastside Union School District Student Transportation Services Bid

Dear Ms. Quirce,

Santa Barbara Transportation Corp doing business as Student Transportation of America, ("STA") has reviewed the Bid Document and we have some questions and requests for clarification or additional information in order for us to fully understand the scope of work.

1. Will the Contractor or the District provide the fuel for the District-owned buses?  
*Yes, the district will provide fuel for for the District -owned buses*
2. Please state what date the contract would begin and what the contract term is, i.e, 3 years, five years.  
*The contract will begin on July1, 2023 and remain in effect for a three year term*
3. The 12<sup>th</sup> page of the document, will the first adjustment date for annual increases be July 1, 2024?  
*With a three year contract the first annual increase will be July 1, 2026*
4. On the 12<sup>th</sup> page, will the District consider changing the measurement period for the annual increase to May 1 through April 30 so the District and Contractor can know the rate of increase in mid-June when that CPI data is released?  
*No, the district runs a fiscal calendar. July 1 to June 30*
5. Page 13, for the 12 month schedule of basic car maintenance, will the District remove alignment as most bus companies send that out to shops that specialize in alignments and have the proper equipment in their shop?  
*Yes, the alignment portion can be eliminated.*
6. Page 17 refers to "the Contract included with these bid proposal specifications,...." But the contract was not included in the bid specifications. Please provide that.  
*Yes, the contract will be available on the District website by 4 PM on April 21, 2023*
7. Page 17, section 16, states a performance bond in the amount of \$250,000 is required but the performance bond form on page 38 states the bond amount is to be 100%. Which is the correct amount?  
*This was an oversight on the Purchasing Specialist's part, yes the Performance Bond is at 100%*
8. Page 21 states *"Under the provisions of the Contract, the District expects that the Contractor will be responsible for approximately 2,000 conflicting athletic/co-curricular trips per year, totaling approximately 4,000 trips including those trips that are split or do not conflict with routes."* This number of trips seems very high given the District's size. Are the quantities correct?  
*No, the quantities are not correct. We estimate the trips at 15 per year*
9. Page 21 states *"The Contractor may be responsible for additional trips each day during the course of the Contract as provided for in Section II.B.(11) of the Contract"*. Please provide the section of the contract referenced.  
*The contract will be available on the District website by 4 PM on April 21, 2023*
10. Is the bus routing performed by the Contractor or the District?  
*This function is performed by the contractor*



11. Page 21 states *"Trips which conflict with home-to-school service will require approximately 13 additional drivers beyond the numbers needed to provide regular home-to-school service..."*. Is this the correct number of additional drivers required?

No, this was also an oversight by the Purchasing Specialist. The contract will be available on the Districts website on April 21, 2023 by 4PM

12. Page 23 states *"An insurance carrier as described in Section 11.A.(3) shall certify its willingness to insure the Eastside Union School District, the District's Governing Board, Superintendent, officers, staff, agents and employees as described in Contract Section 11.A.(3)." Please provide a copy of the contract so we can view the section referenced here.*

The contract will be available on the District website by 4PM on April 21, 2023

13. Page 24 states

- "• Authority to assess liquidated damages; (provided for in Contract Section II.B.(12))
- Authority to require immediate removal of any or all District Terminal drivers, management, and support staff, whether the staff is permanent, temporary or substitute; (provided for in Contract Section II.B.(7).(d));
- Authority to agree to renewal of the Contract for an additional two year period (in conformance with law and as provided for in Contract Section I.(2));
- Authority to terminate the Contract for poor performance (provided for in Contract Section I.(3))."

Please provide the contract sections referenced here.

The contract will be available on the District website by 4PM on April 21, 2023

14. Page 35, references Contract Section II.B.(7).(d)) and Contract Section II.B.(13).(b)). Please provide these sections of the contract.

The contract will be available on the District website by 4PM on April 21, 2023

15. Page 41 lists items that must be included with the bid. A performance bond is listed as one of the items. A performance bond would not be submitted with a bid, only after a contract is awarded. Required items also include a Fingerprinting Certification, Drug Free Workplace Certification, Non-Collusion Affidavit and Certificate Regarding Worker Compensation but these forms are not included in the bid specifications.

These pages will be available on the website by 4PM on April 21, 2023

16. Page 41 states that bids are due on May 3, 2023. What time are they due and will the bid pricing be publicly opened and read?

According to the "Notice to Bidders" the bids are due May 3, 2023 by 1:59 PM. The bids will be opened and scored by a committee. The winning bidder will be notified.

17. If the District is providing the vehicles for this contract will the District accept a \$1,500 cap on the dollar amount of any single repair made to District vehicles that are older than 10 years so the Contractor is only maintaining and repairing buses and not making costly vehicle refurbishments?

The District will accept a \$2500 cap

18. Will the District be responsible for all utilities and repairs and maintenance for the District facility?

Yes, the district will be responsible for repairs and maintenance to Transportation Facility. Utilities will be

19. How many district owned vehicles will the Contractor be required to insure and maintain under Bid No. TS-2023-01? Please provide a list of the vehicles.

The list of vehicles will be provided on the District website

Thank you in advance for your responses.

Regards,

James Lasky

Director of Business Development