



Technology Services Department

REQUEST FOR PROPOSAL (RFP)
TRANSPORTATION FLEET TECHNOLOGY SUITE
GPS, STUDENT TRACKING, ROUTE TRACKING

IMPORTANT: READ ALL CONDITIONS AND INSTRUCTIONS CAREFULLY.
PROPOSALS MUST BE SUBMITTED TO:

EASTSIDE UNION SCHOOL DISTRICT
JOANNE DOWNEN
JDOWNEN@EASTSIDEUSD.ORG
CHIEF BUSINESS OFFICER
44938 30TH STREET EAST
LANCASTER, CA 93535

DUE ON:

APRIL 29, 2024, BY 1:59 P.M. (PST)



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1. SUMMARY AND BACKGROUND

Eastside Union School District is looking to modernize its transportation fleet of 24 buses. Our goal is to achieve this by implementing GPS route tracking, and student tracking systems.

2. PROPOSAL GUIDELINES

To be considered Proposals must contain the following.

1. Company Name.
2. 3 references of projects completed.
3. Estimated time of completion.
4. Total overall cost for all services, materials, and hardware combined itemized with explanation.

This Request for Proposal represents the requirements for an open and competitive process. Proposals will be accepted until 1:59pm PST, April 29, 2024. Any proposals received after this date and time will be returned to the sender. All proposals must be signed by an official agent or representative of the company submitting the proposal.

If the organization submitting a proposal must outsource or contract any work to meet the requirements contained herein, this must be clearly stated in the proposal. Additionally, all costs included in the proposals must be all-inclusive to include any outsourced or contracted work. Any proposals which call for outsourcing or contracting work must include the name and description of the organizations being contracted.

All costs must be itemized to include an explanation of all fees and costs.

Contract terms and conditions will be negotiated upon selection of the winning bidder for this RFP. All contractual terms and conditions will be subject to review by Eastside Union School District legal department and will include scope, budget, schedule, and other necessary items pertaining to the project.

3. PROJECT PURPOSE AND DESCRIPTION

The purpose of this project is as follows:

The Purpose of this project is to outfit our entire transportation fleet with CCTV, smart GPS, student/rider tracking, and route tracking software. Automation of student check on and off, stop notification that alerts the driver to what student is getting off at each stop.



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Project Description:

Our goal is to remotely monitor our bus fleet in real time with smart GPS route guidance, as well as check students on and off the bus with student ID cards via sufficient scanning devices. Simultaneously alerting the driver of what student needs to get off at what stop per pre-determined bus route. Utilizing local or web-based applications for staff to view and monitor all requested technologies.

4. PROJECT SCOPE

1. Perform comprehensive assessment of our bus fleet and transportation depot.
2. Propose best fitting solutions that meet our technical needs as well as cost thresh hold.
3. Create an itemized list including cost of hardware and services required for project success and completion.
4. Provide a zero service interruptions timeline of installation and project completion.
5. Perform all labor and services necessary to provide a turnkey solution of outfitting 24 buses with all requested technologies.
6. Proof of concept and quality control testing of all installed hardware and software systems.
7. Provide training for applicable staff on all associated or proprietary applications web based or local.

5. REQUEST FOR PROPOSAL AND PROJECT TIMELINE

Request for Proposal Timeline:

All proposals in response to this RFP are due no later than 1:59pm PST April 29th, 2024.

Proposals will be opened and recorded in an open forum at 2:00 PM on April 29th.

6. BUDGET

All proposals must include proposed costs to complete the tasks described in the project.

All categories must include itemized breakdown and total overall cost per category.

1. Project Initiation and Planning
2. Research/ assessment.
3. Labor/ construction
4. Installation Materials
5. Applications and Licensing
6. Hardware

NOTE: All costs and fees must be clearly described in each proposal.



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7. BIDDER QUALIFICATIONS

Bidders should provide the following items as part of their proposal for consideration:

- Examples of 3 or more relatable projects in similar to larger scale.
- Testimonials from past clients On successful installations.
- Anticipated resources you will assign to this project (total number, role, title, experience)
- A full comprehensive testing plan
- Timeframe for completion of the project
- Project management methodology
- License and bonded with / comprehensive General liability insurance.

OTHER REQUIREMENTS

LABOR

- **Proposals should also include the following: A. SB 854 became effective July 1, 2014, and requires contractors to register with the Department of Industrial Relations prior to bidding on public works projects. This registration form is attached. All contractors and sub-contractors MUST register with the Department of Industrial Relations @ www.dir.ca.gov**
- **Prevailing Wage: Proposal will include labor at Prevailing Wage Rates. Proposal will be rejected if Prevailing Wage is not included in price.**
- **Public Works Contractor Registration Certification: Pursuant to Labor Code sections 1725.5 and 1771.1 all contractors and subcontractors that wish to bid on, be listed in a bid proposal, or enter into a contract to perform public work must be registered with the Department of Industrial Relations (DIR). Proposals will be rejected if vendor is not registered with the DIR.**

8. PROPOSAL EVALUATION CRITERIA

Eastside Union School District will evaluate all proposals based on the following criteria. To ensure consideration for this Request for Proposal, your proposal should be complete and include all of the following criteria:

- Overall proposal suitability: proposed solution(s) must meet the scope and needs included herein and be presented in a clear and organized manner.
- Organizational Experience: Bidders will be evaluated on their experience as it pertains to the scope of this project.
- Previous work: Bidders will be evaluated on examples of their work pertaining to installation as well as client testimonials and references.



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- Value and cost: Bidders will be evaluated on the cost of their solution(s) based on the work to be performed in accordance with the scope of this project.
- Technical expertise and experience: Bidders must provide descriptions and documentation of staff technical expertise and experience.
- DIR registration

Each bidder must submit 2 copies of their proposal to the address below by April 29th, 2024 at 1:59pm PST:

EASTSIDE UNION SCHOOL DISTRICT
ATTN: JoAnne Downen
Chief Business Officer
jdownen@eastsideusd.org
44938 30th St East,
LANCASTER, CA 93535

9. QUESTIONS AND ANSWERS

1.THE PROPOSAL SUBMITTAL QUESTIONS SHALL BE SUBMITTED IN WRITING TO:

KKLEIN@EASTSIDEUSD.ORG BY 11:59 AM ON April 17, 2024. ANSWERS TO QUESTIONS WILL BE PUBLISHED ON THE DISTRICT WEBSITE BY 4 PM April 22, 2024