



EASTSIDE UNION SCHOOL DISTRICT
 District English Learner Advisory Committee (DELAC)
 October 18, 2018
 9:00-11:00
 EUSD Transitional Learning Center (TLC) Building
MINUTES

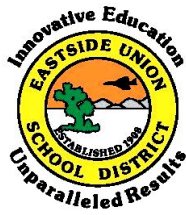
Agenda Item	Compliance/Further Action/Notes
<p>Welcome</p> <ul style="list-style-type: none"> ● Meeting was called to order at 9:08 am ● Janice Donyanavard welcomed everyone and introduced herself. She spoke about her role within the district and how she was looking forward to working with everyone. She asked everyone to introduce themselves (sign-in attached) and to share which school they were representing. 	
<p>EUSD Mission and Vision</p> <p>Mrs. Donyanavard reviewed the Mission and Vision of the district with the representatives and those in attendance. She also reviewed the overarching goal of the district.</p>	
<p>Norms</p> <p>Mrs. Donyanavard discussed the purpose of having norms and introduced an activity which provided the attendees with the opportunity to have input on the DELAC norms. Mrs. Donyanavard collected the final choices and explained she would create the final “Norms” for the group to review at the next DELAC.</p>	
<p>Establish a Quorum</p> <p>A quorum was established with 18 members present.</p>	
<p>DELAC vs. ELAC</p> <p>Mrs. Donyanavard reviewed the differences between the two committees and explained the importance of having the committees.</p>	<p>Each LEA must provide appropriate training materials and training, planned in full consultation with committee members, to assist members in carrying</p>



	<p>out their legal advisory responsibilities. (5 CCR § 11308[d])</p>
<p>New Business: Training</p> <ul style="list-style-type: none"> ● DELAC Roles and Responsibilities: Review of Bylaws ● Meeting Requirements & Documentation ● Robert's Rules of Order ● The Comprehensive ELD Program ● LCAP <p>Janice Donyanavard explained that the current Bylaws were in the process of being updated, and said that later in the meeting she would be discussing bringing together some of the representatives in a sub-committee, in order to create new and compliant Bylaws. She gave a presentation regarding the DELAC Roles and Responsibilities and explained the process of how the Elected Officers would be chosen by the vote of the parents. She reviewed the current Bylaws, and some of the rules and laws that govern the committees and how there are many policies that help us to be in compliance and that everything needs to be documented. She explained about the regulations that we need to have in place in order to be compliant. She reviewed Robert's Rule of Orders and how they can help in having effective meetings. Janice gave a summary of our Comprehensive ELD program and gave an overview of the "Executive Summary" and of the Designated ELD and Integrated ELD programs. Marisa Rissling, Principal of Eastside Elementary, talked about the "SWITCH" program they are implementing and how students "switch" teachers during their designated ELD time to a teacher who targets students at a specific English Language Proficiency Level. Mr. Gonzalez, Assistant Principal of Cole Middle School, stated that at their school he has a specific teacher who teaches ELD to students at certain proficiency levels, so that the students receive instruction at their correct level. Erin Hadden, Assistant Principal at Columbia Elementary explained how their school targets their ELD by grade and by proficiency levels for speaking and listening skills. The Assistant Principal of Enterprise, Krystal Day, explained that they have started a new program called "Walk to Language" At 2 p.m. everyday the students go to a specific teacher who targets their specific proficiency level. Parents were happy to hear that their children are receiving this assistance in ELD.</p>	<p>Each LEA must provide appropriate training materials and training, planned in full consultation with committee members, to assist members in carrying out their legal advisory responsibilities. (5 CCR § 11308[d])</p> <p>The DELAC shall advise the school district governing board on: Establishment of district program, goals, and objectives for programs and services for ELs. (5 CCR § 11308[c][3])</p> <p>If the DELAC acts as the EL parent advisory committee under EC §§ 52063(b)(1) and 52062(a)(2), the DELAC shall also review and comment on the development or annual update of the Local Control and Accountability Plan (LCAP).</p>



<p>Dr. Smith gave those present an overview of the LCAP and asked parents to keep in mind how important it is to offer suggestions during the LCAP meetings. She told them that the LCAP meetings would be forthcoming and that she hoped that they would all make suggestions and offer their opinion , so that the LCAP could be well thought out and reflect the needs of our students.</p>	
<p>Unfinished Business Elections and Subcommittee A motion was made to postpone elections until the next DELAC meeting, due to not enough EL parents present for a quorum. Parent/DELAC Rep. Josefina Romo de Sharp made the Motion and it was seconded by Parent/ DELAC Rep. Carla Hamilton A 2nd motion was made to create a sub-committee to review and offer feedback in the creation of the new Bylaws. The motion was put forth by Maria Sandoval and seconded by Alvis Delgado.</p>	<p>The DELAC shall advise the school district governing board on: Establishment of district program, goals, and objectives for programs and services for ELs. (5 CCR § 11308[c][3])</p>
<p>New Business: None</p>	
<p>Reports from the School Sites</p> <ul style="list-style-type: none"> ● Eastside Elementary School - A DELAC Rep was not in attendance. Marisa Rissling, Principal and Joana Dodd, Community Liaison, gave the representative report. (A copy is attached) ● Columbia Elementary School - DELAC Representatives were present and gave a representative report (A copy is attached) ● Tierra Bonita Elementary School - DELAC Representatives were present, but stated that the representative report would be forthcoming ● Enterprise Elementary School - DELAC Rep was not in attendance and there was no representative report to be submitted.. Krystal Day, Vice Principal and Crystal Montoya, Community Liaison, were present and stated that an ELAC meeting would be held and DELAC Reps chosen. ● Gifford C. Cole Middle School- DELAC Representatives were present and gave a representative report (A copy is attached) 	
<p>Topics for Future Meetings: Janice Donyanavard spoke about some of the topics to be reviewed at the next DELAC meeting:</p>	<p>Each LEA must provide appropriate training materials and training, planned in full consultation with committee members, to assist members in carrying</p>



<ul style="list-style-type: none"> ● The California Dashboard ● EL Master Plan/EL Roadmap ● ELPAC ● SBAC Testing ● Executive Summary ● Other: continuation of elections 	<p>out their legal advisory responsibilities. (5 CCR § 11308[d])</p>
<p>Parent and Community Input:</p> <p>Lisset Casas offered a suggestion that maybe we could order “ELAC “ banners to place at schools to try and generate more parent interest.</p> <p>Josefina Romo de Sharp completed a Comment Form that will be addressed by Janice Donyanavard.</p> <p>Joana Dodd, Community Liaison at Eastside asked if it would be possible to have buses after tutoring.</p> <p>Lisset Casas, representative from Cole, asked for an explanation of reclassification criteria. Janice Donyanavard said that we would explain that at the next meeting of DELAC.</p> <p>A request was made by Magarita Rosas that Parent University be at each school more than once during the school year. Janice Donyanavard explained that this year’s dates were already calendared, but she would pass on the suggestion for next year.</p>	<p>The DELAC shall advise the school district governing board on: Establishment of district program, goals, and objectives for programs and services for ELs. (5 CCR § 11308[c][3])</p>
<p>Adjourn</p> <p>Motion to Adjourn Margarita Rosas, seconded by Lisset Casas.</p>	
<p>Announcements</p> <ul style="list-style-type: none"> ● Next EUSD Board Meeting: November 7, 2018 @ 6:00 p.m.-Board Room ● DELAC Meetings: 12/13/18, 2/21/19, and 4/11/19 @ 9:00 a.m.-TLC PD Room ● Next Parent University Meeting: November 30, 2018 @ 9:30 a.m.-Cole Middle 	